

K.S.Rangasamy College of Technology

(Autonomous)

Tiruchengode- 637 215

Minutes of the Admission Committee Meeting held on 23.12.2025

Venue : Board Room

Agenda of the Meeting:

- To discuss strategies and guidelines for the student admission process for the academic year 2026-27.
- To discuss the other state and country related admission strategies and guidelines for the student admission process for the academic year 2026-27.
- To review the student admission process through the CRM and ERP portal.
- To establish protocols for the cancellation of admission fees.
- To discuss the rules and regulations for admission under the management quota and the 7.5% quota.
- To address the preferential quota for government school students for the academic year 2026-2027.
- To outline the procedure for screening qualified and MST and meritorious students.
- To discuss the admission process for sports quota students in various departments.
- To finalize the number of additional seats, sections, and courses to be proposed for the upcoming academic year.
- To discuss the process for student re-admission and transfers.
- To discuss undertaking for meritorious, PG and sports students.
- To suggest for new courses and increase in intake.

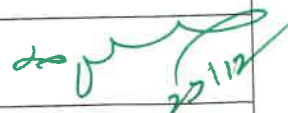
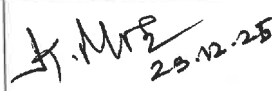
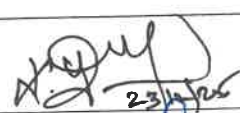
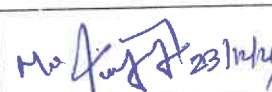
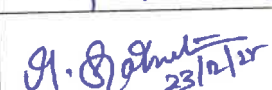
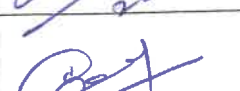
Proceedings of the Meeting:

- Dr. G. Karthikeyan, Vice-Principal and Convener of the Admission Committee, gave the welcome address and spoke about the importance of the meeting in improving the admission process for the academic year 2026-27.
- The meeting started with a discussion on strategies and guidelines for the student admission process for the academic year 2026-27. Members discussed different ways to improve the efficiency and transparency of the process. The

committee also discussed admission strategies and guidelines for students from other states and countries, Plans to attract international and other state students were suggested, along with discussions on eligibility criteria and required documents.

- The student admission process through the CRM and ERP portal was reviewed, with emphasis on making the system smooth and user-friendly. Suggestions were given to improve the portal's features to support an easier admission process.
- Protocols for the cancellation of admission fees were finalized to ensure clarity and fairness in handling withdrawal cases. Refund policy guidelines were also discussed and confirmed.
- The rules and regulations for admissions under the management quota and the 7.5% quota were reviewed, with attention given to following government rules and institutional policies.
- The preferential quota for government school students for the academic year 2026–27 was discussed, including the selection criteria and support methods to encourage admissions from government schools.
- The committee explained the procedures for screening qualified and meritorious students, with importance given to transparency and merit-based selection.
- The committee also discussed procedures for the lateral entry and PG admission process and filling vacant seats.
- The admission process for sports quota students in various departments was discussed. Members reviewed the evaluation criteria for sports achievements and the documents needed for eligibility.
- The proposal for additional seats, sections, and courses for the upcoming academic year was discussed and finalized.
- The process of student re-admission and transfers was reviewed, including discussions on eligibility, required documents, and procedures to ensure a smooth process for students seeking re-admission or transfer.
- The meeting ended with a vote of thanks delivered by Dr. K. Yuvaraj, Assistant Professor, Civil Engineering, who appreciated all members for their valuable contributions and active participation.

Signature of Members

S.No.	Name	Position	Designation	Signature
1.	Dr.R.Gopalakrishnan	Chairman	Principal	
2.	Dr.G.Karthikeyan	Member & Convener	Vice-Principal	
3.	Dr.K.Mohan	Member	Professor, Department of Mechanical Engineering	
4.	Dr.K.Yuvaraj	Member	AP, Department of Civil Engineering	
5.	Mr. U. Vivek	Member	Professor, Department of Mechanical Engineering	
6.	Dr.K.Raja	Member	ASP, Department of Robotics and Automation	
7.	Mr.M.Sanjay	Member	AP, Department of Mechatronics Engineering	
8.	Mrs.M.Saradha	Member	AP, Department of Computer Science and Engineering	
9.	Ms.G.Suthi	Member	AP, Department of Computer Science and Engineering (AIML)	
10.	Mrs.S.Jaividhya	Member	AP, Department of Electrical and Electronic Engineering	
11.	Mr.D.Dhansekaran	Member	AP, Department of Electronics and Communication Engineering	
12.	Mr.T.Rajavenkadesan	Member	AP, Department of Electronics Engineering (VLSI)	
13.	Dr.G.Venkadachalam	Member	AP, Department of Mechanical Engineering	
14.	Mr.S.Raja	Member	AP, Department of Artificial Intelligence and Data Science	
15.	Ms.R.Krishnaveni	Member	AP, Depart. of Bio Tech.	

S.No.	Name	Position	Designation	Signature
16.	Dr.S.Vanchinathan	Member	AP, Depart. of Food Tech.	
17.	Mr.S.Arulmurugan	Member	AP, Depart. of Information Technology	
18.	Mr.A.S.Subburaayasaran	Member	AP, Depart. of Textile Tech	
19.	Mr.V.S. Vijayachander	Member	ASP, Department of MBA	
20.	Mr. R.Mohankumar	Member	AP, Department of MCA	


Principal