

K.S.RANGASAMY COLLEGE OF TECHNOLOGY, TIRUCHENGODE - 637 215

KSRCT/PO/2024-25/____

DATE: 24.01.2025

QM 5.5.3/F010

CIRCULAR

TIME: 10.30 AM

Classification	Routine	--	Urgent	✓	Immediate	--
Originator: Principal			Circulated to: All Department Faculty, Staff & Students through HoDS			




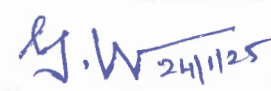
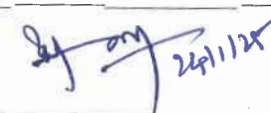
Sub: First Complaints cum Grievance Redressal Committee Meeting for the year 2024-2025. - Reg.


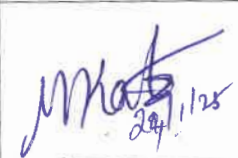
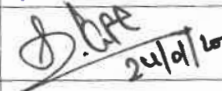

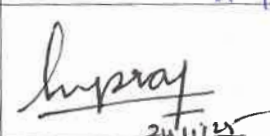
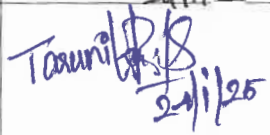

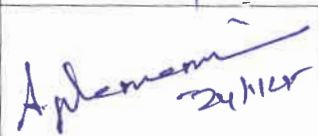
The First Complaints cum Grievance Redressal Committee Meeting for the year 2024-2025 will be held on January 29, 2025 (Wednesday) at 10:30 AM at Harish Chandra Hall (Multi-Function Hall). All the committee members are requested to make it convenient to attend the meeting.

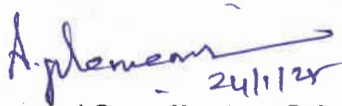
Agenda of the Meeting:

1. Grievance Redressal
2. Action taken

Complaints cum Grievance Redressal Committee Members

S.No.	Name	Representation	Signature
1.	Dr.R.Gopalakrishnan Principal	Chairman	 24/1/25
2.	Dr.G.Karthikeyan Vice Principal	Member	 24/1/25
3.	Dr.A.Kumaravel Dean, Administration, and International Relations	Member	 24/1/25
4.	Dr.K.B.Jayanthi Dean, Academics	Member	 24/1/25
5. *	Dr.G.Vennila Director, Finance and Purchase	Member	 24/1/25
6.	Dr.P.Kumar Director, Ranking and Accreditation	Member	 24/1/25
7.	Dr.K.Senthil Vadivu Professor, Department of Mathematics	Member	 24/1/25

S.No.	Name	Representation	Signature
8.	Dr.R.Jagadesan Associate Professor, Department of Civil Engineering	Member	 24/1/25
9.	Dr.M.Kathirselvam Associate Professor, Department of Mechanical Engineering,	Member	 24/1/25
10.	Mrs.S.Kiruthika AP, Tamil	Member	 24/1/25
11.	Dr.S.Gomathi Professor, Department of EE(VLSI(D&T))	Member	 24/1/25
12.	Mr.M.Nikhil Pravin IV Year Student, Department of Textile	Member	 24/1/25
13.	Ms.R.S.Tarunika III Year Student Department of ECE	Member	 24/1/25
14.	Ms.M. Pavithra II Year Student, Department of BT	Member	 24/1/25
15.	Dr.A.Palaniappan Professor and Head, Department of English	Member & Convener	 24/1/25


24/1/25

Convener / Coordinator, Grievance Cell


24/1/25

Chairman / PRINCIPAL

Copy to:

- All members concerned
- All HoDs for information



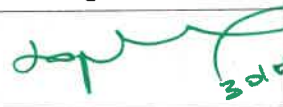







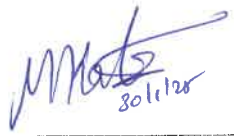
K.S.RANGASAMY COLLEGE OF TECHNOLOGY, TIRUCHENGODE - 637 215
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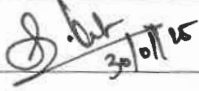

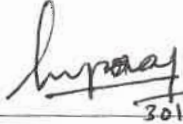



Complaints cum Grievance Redressal Committee Members

January 30, 2025

Minutes of Meeting

The First Complaints cum Grievance Redressal Committee Meeting for the year 2024-2025 was held on January 29, 2025 (Wednesday) at 10:30 AM at Harish Chandra Hall (Multi-Function Hall). The following members were present.


S.No.	Name	Representation	Signature
1.	Dr.R.Gopalakrishnan Principal	Chairman	 30/1/25
2.	Dr.G.Karthikeyan Vice Principal	Member	 30/1/25
3.	Dr.A.Kumaravel Dean, Administration, and International Relations	Member	 30/1/2025
4.	Dr.K.B.Jayanthi Dean, Academics	Member	 30/1/25
5. *	Dr.G.Vennila Director, Finance and Purchase	Member	 30/1/25
6.	Dr.P.Kumar Director, Ranking and Accreditation	Member	 30/1/25
7.	Dr.K.Senthil Vadivu Professor, Department of Mathematics	Member	 30/1/25
8.	Dr.R.Jagadesan Associate Professor, Department of Civil Engineering	Member	 30/1/25
9.	Dr.M.Kathirselvam Associate Professor, Department of Mechanical Engineering,	Member	 30/1/25

S.No.	Name	Representation	Signature
10.	Mrs.S.Kiruthika AP, Tamil	Member	 30/1/25
11.	Dr.S.Gomathi Professor, Department of EE(VLSI(D&T))	Member	 30/1/25
12.	Mr.M.Nikhil Pravin IV Year Student, Department of Textile	Member	 30/1/25
13.	Ms.R.S.Tarunika III Year Student Department of ECE	Member	 30/1/25
14.	Ms.M. Pavithra II Year Student, Department of BT	Member	 30/1/25
15.	Dr.A.Palaniappan Professor and Head, Department of English	Member & Convener	 30/1/25

The First Complaints cum Grievance Redressal Committee Meeting for the year 2024-2025 was held on January 29, 2025 (Wednesday) at 10:30 AM at Harish Chandra Hall (Multi-Function Hall). The following discussions were made in the meeting.

S.No.	Grievance / Issue Addressed	Proceeding / Outcome Recommended
1.	26.12.2024 Update on onboarding status of Ms. Bala Suruthika A G, IT 2024 batch at M/s ITC Infotech.	The members of the Complaints cum Grievance Redressal Committee were briefed on the grievance and the steps taken to resolve it. The Grievance mail from the student concerned was received on 26.12.2024. The grievance was forwarded to the Placement Officer on 18.01.2025 for the necessary intervention and requested him to resolve the issue.

		<p>The grievance resolved with the prompt reply from Mr. Phanindra from the Campus Recruitment Team, M/s ITC Infotech. through the Manager, Center for Excellence and Corporate Relations, Central Placement Cell, KSREI on 21.01.2025.</p> <p>The student concerned acknowledged the status of update of her On-Boarding Status on 21.01.2025.</p>
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30/1/25
Convenor / Coordinator, Grievance Cell


30/1/25
Chairman / PRINCIPAL



Urgent ITC Infotech onboarding 2024 batch - reg

4 messages

Bala Suruthika A G <suruthigopi02@gmail.com>

Thu, Dec 26, 2024 at 2:11 PM

To: "grievances@ksrct.ac.in" <grievances@ksrct.ac.in>

Greetings,

Hope you're doing well. I'm Bala Suruthika from the 2024 batch. I'm reaching out regarding my selection in ITC Infotech. I cleared all assessments successfully, but I'm still waiting to get onboarded.

Recently, we received information that the second batch onboarding is scheduled for January. However, I haven't received any update on my onboarding status, and neither has any other student from KSREI (KSCT, KSCE, and IET).

I've tried contacting Mr. Phanindra, the POC, but haven't received a response. Our college placement cell has also attempted to contact ITC Infotech, but to no avail.

Sir, I kindly request your help in resolving this confusion. Your guidance would be greatly appreciated.

Thank you.

Grievances KSRCT <grievances@ksrct.ac.in>

Sat, Jan 18, 2025 at 1:53 PM

To: Placement KSRCT <placement@ksrct.ac.in>

Cc: Principal KSRCT <principal@ksrct.ac.in>

For your information and necessary action

-

Regards,

Grievance Cell,

K.S.Rangasamy College of Technology,

Tiruchengode - 637 215.

[Quoted text hidden]

Placement KSRCT <placement@ksrct.ac.in>

Tue, Jan 21, 2025 at 3:40 PM

To: Grievances KSRCT <grievances@ksrct.ac.in>, Bala Suruthika A G <suruthigopi02@gmail.com>

Cc: Principal KSRCT <principal@ksrct.ac.in>

Dear Bala Suruthika,

Please take a look at the email below about your grievance.

Thanks & Regards,

Saravanan SP

CGCR Institutional & Placement Officer

email: placement@ksrct.ac.in

phone: (04288) 274741 to 274744 | mobile: 88381 80202

K.S. Rangasamy College of Technology, KSR Kalvi Nagar Tiruchengode- 637 215, TamilNadu, India.



www.ksrct.ac.in

----- Forwarded message -----

From: Corporate Relations <crm@ksrei.org>

Date: Tue, Jan 21, 2025 at 3:17 PM

Subject: Re: Urgent ITC Infotech onboarding 2024 batch - reg

To: Placement KSRCT <placement@ksrct.ac.in>

Cc: Deputy Director Training <deputydirectortraining@ksrei.org>, Director CDC <directorcdc@ksrei.org>, Associate Manager Corporate Relations <acrm@ksrei.org>

Dear Mr. Saravanan,

Good Afternoon!

I have reviewed the grievance email from **Ms. Bala Suruthika of the 2024 Batch (KSRCT)** regarding her **ITC Infotech onboarding status**.

To address this, I contacted **Mr. Phanindra from the Campus Recruitment Team**, who has been our regular point of contact. As per our discussion:

- Out of the 25 students from our institution in the final selected list, 10 students were onboarded in August 2024.
- The remaining 15 students are confirmed to be onboarded as well.
- Currently, ITC Infotech is proceeding with batch-wise and slot-wise onboarding for students selected from other colleges.

Kindly inform the students not to panic. We expect at least a tentative month of joining to be communicated within the next two weeks.

Thank you for your support in addressing this matter. Also feel free to contact me for any queries related to the above.

Thanks and Regards

Vigneshwaran Selvaraj

Manager Center of Excellence and Corporate Relations

Career Development Centre

K.S.R Educational Institutions

Tiruchengode - 637215 | Namakkal (DT) | Tamil Nadu

Mob : 9994733386

Email : crm@ksrei.org

URL : www.ksrei.org



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Recognized by Great Place To Work[®] India



From: Placement KSRCT <placement@ksrct.ac.in>

Sent: Tuesday, January 21, 2025 2:39 PM

To: Corporate Relations <crm@ksrei.org>

Subject: Fwd: Urgent ITC Infotech onboarding 2024 batch - reg

FYI

Thanks & Regards,

Saravanan SP

CGCR Institutional & Placement Officer

email: placement@ksrct.ac.in

phone: (04288) 274741 to 274744 | mobile: 88381 80202

K.S. Rangasamy College of Technology, KSR Kalvi Nagar Tiruchengode- 637 215, TamilNadu, India.

www.ksrct.ac.in



[Quoted text hidden]

Bala Suruthika A G <suruthigopi02@gmail.com>

To: Placement KSRCT <placement@ksrct.ac.in>

Cc: Grievances KSRCT <grievances@ksrct.ac.in>, Principal KSRCT <principal@ksrct.ac.in>

Tue, Jan 21, 2025 at 9:33 PM

13/02/2025, 18:48

K.S.Rangasamy College of Technology Mail - Urgent ITC Infotech onboarding 2024 batch - reg

Greetings,

I am writing to express my sincere gratitude for your prompt and helpful response regarding the ITC Infotech onboarding status. Your efforts in resolving this matter are greatly appreciated.

Thank You for your time and assistance.

Regards,

Bala Suruthika A G.

(Contact text hidden)

K.S.RANGASAMY COLLEGE OF TECHNOLOGY, TIRUCHENGODE - 637 215

KSRCT/PO/2024-25/2347

DATE: 12.03.2025

QM 5.5.3/F010

CIRCULAR

TIME: 10.30 AM

Classification	Routine	--	Urgent	✓	Immediate	--
Originator: Principal			Circulated to: All Department Faculty, Staff & Students through HoDS			

Sub: Second Complaints cum Grievance Redressal Committee Meeting for the year 2024-2025. - Reg.

The Second Complaints cum Grievance Redressal Committee Meeting for the year 2024-2025 will be held on March 14, 2025 (Friday) at 10:30 AM at Harish Chandra Hall (Multi-Function Hall). All the members of the committee are requested to make it convenient to attend the meeting.

Agenda of the Meeting:

1. Mock Assessment for Data Structures and Core training for third-year circuit branch students
2. Follow up

Complaints cum Grievance Redressal Committee Members

S.No.	Name	Representation
1.	Dr.R.Gopalakrishnan Principal	Chairman
2.	Dr.G.Karthikeyan Vice Principal	Member
3.	Dr.A.Kumaravel Dean, Administration, and International Relations	Member
4.	Dr.K.B.Jayanthi Dean, Academics	Member
5.	Dr.G.Vennila Director, Finance and Purchase	Member
6.	Dr.P.Kumar Director, Ranking and Accreditation	Member
7.	Dr.K.Senthil Vadivu Professor, Department of Mathematics	Member

S.No.	Name	Representation
8.	Dr.R.Jagadesan Associate Professor, Department of Civil Engineering	Member
9.	Dr.M.Kathirselvam Associate Professor, Department of Mechanical Engineering	Member
10.	Mrs.S.Kiruthika Assistant Professor, Department of Tamil	Member
11.	Dr.S.Gomathi Professor, Department of Electronics Engineering(VLSI-D&T)	Member
12.	Mr.M.Nikhil Pravin IV Year Student, Department of Textile Technology	Member
13.	Ms.R.S.Tarunika III Year Student Department of Electronics and Communication Engineering	Member
14.	Ms.M. Pavithra II Year Student, Department of Biotechnology	Member
15.	Dr.A.Palaniappan Professor and Head, Department of English	Member & Convener


12/3/20

Convenor

Complaints cum Grievance Redressal Cell


PRINCIPAL

Chairman / PRINCIPAL

Copy to:

- All members concerned
- All HoDs for information




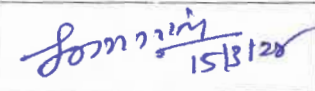

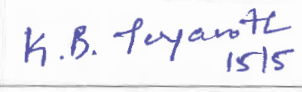





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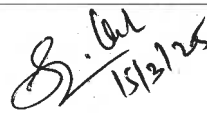


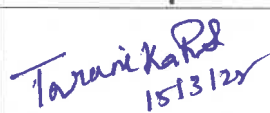
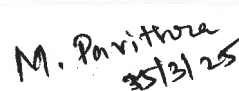
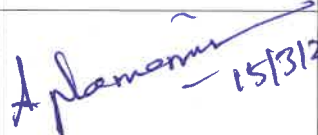
Complaints cum Grievance Redressal Committee Members

March 15, 2025

Minutes of Meeting

The Second Complaints cum Grievance Redressal Committee Meeting for the year 2024-2025 was held on March 14, 2025 (Friday) at 10:30 AM at Harish Chandra Hall (Multi-Function Hall). The following members were present.


S.No.	Name	Representation	Signature
1.	Dr.R.Gopalakrishnan Principal	Chairman	 15/03/25
2.	Dr.G.Karthikeyan Vice Principal	Member	 15/3/25
3.	Dr.A.Kumaravel Dean, Administration, and International Relations	Member	 15/3/25
4.	Dr.K.B.Jayanthi Dean, Academics	Member	 15/3
5. *	Dr.G.Vennila Director, Finance and Purchase	Member	 15/3
6.	Dr.P.Kumar Director, Ranking and Accreditation	Member	 15/3/25
7.	Dr.K.Senthil Vadivu Professor, Department of Mathematics	Member	 15/3/25
8.	Dr.R.Jagadesan Associate Professor, Department of Civil Engineering	Member	 15/3/25
9.	Dr.M.Kathirselvam Associate Professor, Department of Mechanical Engineering,	Member	 15/3/25

S.No.	Name	Representation	Signature
10.	Mrs.S.Kiruthika Assistant Professor, Department of Tamil	Member	 15/3/25
11.	Dr.S.Gomathi Professor, Department of EE(VLSI(D&T))	Member	 15/3/25
12.	Mr.M.Nikhil Pravin IV Year Student, Department of Textile	Member	 15/3/25
13.	Ms.R.S.Tarunika III Year Student Department of ECE	Member	 15/3/25
14.	Ms.M. Pavithra II Year Student, Department of BT	Member	 15/3/25
15.	Dr.A.Palaniappan Professor and Head, Department of English	Member & Convener	 15/3/25

The Second Complaints cum Grievance Redressal Committee Meeting for the year 2024-2025 was held on March 14, 2025 (Friday) at 10:30 AM at Harish Chandra Hall (Multi-Function Hall). The following discussions were made in the meeting.

S.No.	Deliberations Made	Proceeding / Outcome Recommended
1.	Mock Assessment for Data Structures and Core training for third-year circuit branch students	The Chairman of the Complaints cum Grievance Redressal Committee deliberated the need for mock assessment for Data Structures and Core training for the Third Year Circuit Branch students to enhance their basic skills and improve their prospects in the forthcoming placement drives. Also, he had elucidated the fundamental knowledge and skills in all essential

		<p>course will help them to publish quality articles in reputed journals, and will make them to fulfil the course needs for obtaining degree without last minutes hassles.</p> <p>The Chairman urged the students to motivate their fellow students who have not opted for placement, to widen their knowledge horizon to make quality publications as well.</p> <p>The Convener proposed the thanks note at the end of the meeting</p>
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Convener / Coordinator, Grievance Cell


Chairman / PRINCIPAL

K.S.RANGASAMY COLLEGE OF TECHNOLOGY, TIRUCHENGODE - 637 215

KSRCT/PO/2024-25/ 2356

DATE: 16.04.2025

QM 5.5.3/F010

CIRCULAR

TIME: 09.00 AM

Classification	Routine	--	Urgent	✓	Immediate	--
Originator: Principal			Circulated to: All Department Faculty, Staff & Students through HoDS			

Sub: Third Complaints cum Grievance Redressal Committee Meeting for the year 2024-2025. - Reg.

The Third Complaints cum Grievance Redressal Committee Meeting for the year 2024-2025 will be held on April 16, 2025 (Wednesday) at 10:30 AM at Harish Chandra Hall (Multi-Function Hall). All the members of the committee are requested to make it convenient to attend the meeting.

Agenda of the Meeting:

1. Deliberations on various policy practices regarding grievance of the Institution
2. Follow up

Complaints cum Grievance Redressal Committee Members

S.No.	Name	Representation
1.	Dr.R.Gopalakrishnan Principal	Chairman
2.	Dr.G.Karthikeyan Vice Principal	Member
3.	Dr.A.Kumaravel Dean, Administration, and International Relations	Member
4.	Dr.K.B.Jayanthi Dean, Academics	Member
5.	Dr.G.Vennila Director, Finance and Purchase	Member
6.	Dr.P.Kumar Director, Ranking and Accreditation	Member
7.	Dr.K.Senthil Vadivu Professor, Department of Mathematics	Member

S.No.	Name	Representation
8.	Dr.R.Jagadesan Associate Professor, Department of Civil Engineering	Member
9.	Dr.M.Kathirselvam Associate Professor, Department of Mechanical Engineering	Member
10.	Mrs.S.Kiruthika Assistant Professor, Department of Tamil	Member
11.	Dr.S.Gomathi Professor, Department of Electronics Engineering(VLSI-D&T)	Member
12.	Mr.M.Nikhil Pravin IV Year Student, Department of Textile Technology	Member
13.	Ms.R.S.Tarunika III Year Student Department of Electronics and Communication Engineering	Member
14.	Ms.M. Pavithra II Year Student, Department of Biotechnology	Member
15.	Dr.A.Palaniappan Professor and Head, Department of English	Member & Convener


16/4/25

Convener

Complaints cum Grievance Redressal Cell

Dr. R.
Gopala
krishna
Chairman / PRINCIPAL

Digitally signed
by Dr. R.
Gopalakrishnan
Date:
2025.04.16
12:05:30

Copy to:

- All members concerned
- All HoDs for information





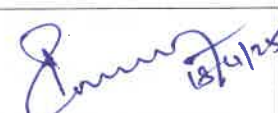
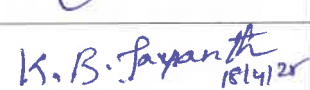

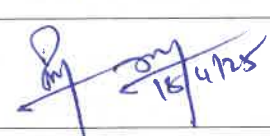

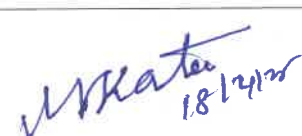

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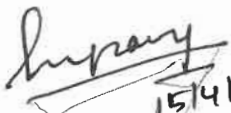

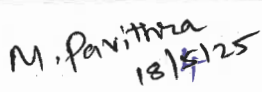
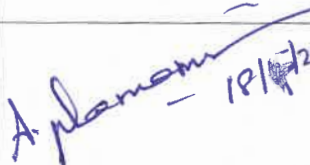
Complaints cum Grievance Redressal Committee Members

April 18, 2025

Minutes of Meeting

The Third Complaints cum Grievance Redressal Committee Meeting for the year 2024-2025 was held on April 16, 2025 (Wednesday) at 10:30 AM at Harish Chandra Hall (Multi-Function Hall). The following members were present.

S.No.	Name	Representation	Signature
1.	Dr.R.Gopalakrishnan Principal	Chairman	
2.	Dr.G.Karthikeyan Vice Principal	Member	
3.	Dr.A.Kumaravel Dean, Administration, and International Relations	Member	
4.	Dr.K.B.Jayanthi Dean, Academics	Member	
5. *	Dr.G.Vennila Director, Finance and Purchase	Member	
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7.	Dr.K.Senthil Vadivu Professor, Department of Mathematics	Member	
8.	Dr.R.Jagadesan Associate Professor, Department of Civil Engineering	Member	
9.	Dr.M.Kathirselvam Associate Professor, Department of Mechanical Engineering,	Member	
10.	Mrs.S.Kiruthika Assistant Professor, Department of Tamil	Member	

S.No.	Name	Representation	Signature
11.	Dr.S.Gomathi Professor, Department of EE(VLSI(D&T))	Member	 18/4/25
12.	Mr.M.Nikhil Pravin IV Year Student, Department of Textile	Member	 15/4/25
13.	Ms.R.S.Tarunika III Year Student Department of ECE	Member	 15/4/25
14.	Ms.M. Pavithra II Year Student, Department of BT	Member	 18/4/25
15.	Dr.A.Palaniappan Professor and Head, Department of English	Member & Convener	 18/4/25

The Third Complaints cum Grievance Redressal Committee Meeting for the year 2024-2025 was held on April 16, 2025 (Wednesday) at 10:30 AM at Harish Chandra Hall (Multi-Function Hall). The following discussions were made in the meeting.

S.No.	Deliberations Made	Proceeding / Outcome Recommended
1.	Deliberations on various policy practices regarding grievance of the Institution	<p>The Chairman delineated the objective of Complaints cum Grievance Redressal Committee which will look into the problems faced by the students in depth and will resolve the issues promptly.</p> <p>He also stated the following points:</p> <ul style="list-style-type: none"> • Bus conveyance will be charged as per the rules • Hostel food menu will be charged as per the mess committee • Infrastructure development is under

		<p>way inside the Campus</p> <ul style="list-style-type: none"> • Class wise representatives meeting will be convened soon • Internships are mandatory as per the guidelines of AICTE. The Internships may be 3 to 8 weeks • 190 credits are required for studying abroad and possible only by completing minor and honour degrees. • International conference publications are important because 30 marks weightage. This practice will help them to the methods to write manuscripts and review papers. Moreover, publishing papers will add credit at the workplace • Emphasis was given on preparing manuscript without plagiarism • Lots of circulars, including exam circular and Project Work Phase II, are posted in CTCMS • Students are urged to meet their mentors for proper guidance • Alumni Mentor, Mr.Praveen of 2018 passed out batch is responding to many students and help them with his expertise • IEEE Conference is scheduled in the last week of April
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		<ul style="list-style-type: none"> • As per the academic practices, before the end semester examinations, internal marks need to be viewed • Students should strive for a good ecosystem • Henceforth, activity hours will be conducted for English Language skills. Reason for including the English skills is to enhance the participation and performance in Group Discussion and Pre-placement Talk • As the workplace is more diversified crowd and multi-ethnic, communication Skills in English is very important • Students from other states like Bihar, J&K and other countries like Nepal • All the labs will be equipped with headphones and English essentials • It is ensured that no student will complete the degree without placements <p>The convener proposed the thanks note.</p>
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A. Khan
18/5/25
Convenor / Coordinator, Grievance Cell

[Signature]
Chairman / PRINCIPAL